



OFFICE OF THE DISTRICT LEGAL SERVICES AUTHORITY ::::::::::::::: BONGAIGAON
1ST FLOOR, DISTRICT JUDICIAL COURT BUILDING, BONGAIGAON
Phone : (03664) - 228125 (O)

ADVERTISEMENT

As per approval of the ASLSA, Guwahati vide letter No. ASLSA 86/2017/1553 dated Guwahati the 20th September, 2017 applications are hereby invited in Standard Form from intending candidates for filling up the following post in the Establishment of the District Legal Services Authority, Bongaigaon.

Sl. No.	Name of posts	No. of post vacant	Reservation Category	Scale of pay
1	Data Entry Operator (Contractual for a period of 1 (one) year from the date of signing the contract, which will automatically stand terminated after the expiry of the contract period of one year. The said contract may however be extendable for a further period not exceeding one year at a time subject to the approval of the Hon'ble Chairman of the Assam State Legal Services Authority, if the need arises.	01 (Un-reserved)	UR	Consolidated pay of Rs. 12,000/- (Rupees Twelve Thousand) only per month.

The applications should reach the undersigned before 20-10-2017, accompanied with testimonials. Candidates will have to appear for skill test and oral interview at their own expenses as and when called for.

Terms and conditions:

1. Candidates must be an Indian Citizen as defined in Article 5 to 8 of the Constitution of India.
2. The candidates must have registered their names in the Employment Exchange and the Registration numbers along with the date must be mentioned in their applications.
3. Candidates must be a Higher Secondary passed with 06(six) months Diploma/Certificate in Computer Proficiency from a recognized Institute.
4. Candidates must not less than 18 years or not more than 38 years of age as on 01-01-2017. In appropriate cases, relaxation of age up to 43 years will be admissible as per existing rules vide Govt. Notification No. ABP 06/2016/04 dtd. Dispur the 3rd March, 2016.
5. A self-addressed envelope of 9 inch x 4 inch size affixing postal stamp of Rs. 5.00 (five) must be enclosed with the application. Candidates will have to super scribe the name of the post applied for at the top of the sealed envelope covering the application form. Candidates are also requested to mention their mobile no. and e-mail id in the application form.
6. The last date of receipt of application is 20-10-2017. No application will be entertained after the last date.
7. No. T.A./D.A. will be admissible to the candidates for attending the recruitment process.
8. Application received late or without proper supporting documents and unsigned and incomplete will be summarily rejected.
9. Canvassing directly or indirectly shall disqualify a candidate.
10. The application should be addressed to the **Secretary, District Legal Services Authority, 1st Floor, District Judicial Court, Bongaigaon** on or before 20-10-2017.....
11. The application with self attested copies of all testimonials regarding Educational Qualification, Age, Caste, Valid Employment Registration Card, Six months Diploma/Certificate in Computer Proficiency, etc. along with 3(three) copies of recent passport size photographs duly signed by the candidate on the reverse side.
12. The Candidates applying for the post of Data Entry Operator will be selected on the basis of a Skill Test and Oral Interview.

Sd/-
District & Sessions Judge
-cum- Chairman
District Legal Services Authority
Bongaigaon

Memo No. DLSA/BGN.1-IX/2017/4791 - 94
Copy forwarded to:-

Dated Bongaigaon the 22nd September, 2017

1. The Hon'ble Member Secretary, Assam State Legal Services Authority, 1st Floor, Gauhati High Court, Old Block, Guwahati-01 for his kind information.
2. The Notice Board of the Office of the District & Sessions Judge, Bongaigaon.
3. The Notice Board of the Office of the Chief Judicial Magistrate, Bongaigaon.
4. The Systems Officer, Office of the District & Sessions Judge, Bongaigaon for uploading the advertisement in the official website of the District Court, Bongaigaon.
5. Office file.

District & Sessions Judge
-cum- Chairman
District Legal Services Authority
Bongaigaon

22/9/17
22/9